

**Subject:** Fwd: Please submit an invoice payment for the 1st quarter  
**From:** Wilshire Center BID  
**Date:** 03/30/2016 04:00 PM  
**To:** Emelia Tso  
**CC:** Rick Scott <rick.scott@lacity.org>

Hi Emelia,

Please see the email and the attachment below. I sent this to you on March 1st. You even responded, so I that know you received it. I also called you on that day to confirm. Please let me know if I missed something.

Thank you,  
Mike Russell  
Wilshire Center Business Improvement Corporation (WCBIC)  
[mike@wilshirecenter.com](mailto:mike@wilshirecenter.com)  
[www.wilshirecenter.com](http://www.wilshirecenter.com)  
[facebook.com/wilshirecenter](https://www.facebook.com/wilshirecenter)  
213-487-7003  
3600 Wilshire Blvd., Suite 1032  
Los Angeles, CA 90010

On Mar 30, 2016, at 3:50 PM, Emelia Tso <[emelia.tso@lacity.org](mailto:emelia.tso@lacity.org)> wrote:

I do not have any invoice from you for the new contract.

On Mar 1, 2016, at 2:03 PM, Emelia Tso <[emelia.tso@lacity.org](mailto:emelia.tso@lacity.org)> wrote:

I think you need to include the 4 amount in request to the column in the year to date and the total make up to \$136,381.21. Thanks.

On Tue, Mar 1, 2016 at 1:56 PM, Wilshire Center BID <[mike@wilshirecenter.com](mailto:mike@wilshirecenter.com)> wrote:

Begin forwarded message:

**From:** Wilshire Center BID <[mike@wilshirecenter.com](mailto:mike@wilshirecenter.com)>  
**Subject: Re: Please submit an invoice payment for the 1st quarter**  
**Date:** March 1, 2016 at 1:56:47 PM PST  
**To:** Emelia Tso <[emelia.tso@lacity.org](mailto:emelia.tso@lacity.org)>  
**Cc:** Rick Scott <[rick.scott@lacity.org](mailto:rick.scott@lacity.org)>

Hi Emelia,

Please see the attached invoice. Let me know if you need anything else.

Thank you,  
Mike Russell  
Wilshire Center Business Improvement Corporation (WCBIC)  
[mike@wilshirecenter.com](mailto:mike@wilshirecenter.com)  
[www.wilshirecenter.com](http://www.wilshirecenter.com)  
[facebook.com/wilshirecenter](https://www.facebook.com/wilshirecenter)  
213-487-7003  
3600 Wilshire Blvd., Suite 1032  
Los Angeles, CA 90010

On Mar 1, 2016, at 10:49 AM, Emelia Tso <[emelia.tso@lacity.org](mailto:emelia.tso@lacity.org)> wrote:

Hi Mike,

The amount:  
 $(487,075.74 - 19,483.03) / 4$   
 $= 116,898.18$

Each quarter you can submit an invoice for this amount. But for the last quarter, we will tell you the amount for how much we can collect.

Thanks.

Emelia Tso  
Neighborhood and Business Improvement District Division  
Office of City Clerk  
213-978-1110